

ALABAMA BOARD OF NURSING

REGULAR BOARD MEETING

Fiscal Year 2013-2014

Suite 350, RSA Plaza

770 Washington Ave

Montgomery, Alabama

October 17, 2013

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 9:00 a.m. on October 17, 2013. The following Board members were present: Martha G. Lavender, RN, DSN, President; Carol Stewart, CRNP, MSN, Vice-President; Melissa Bullard, LPN, Secretary; Catherine Dearman, RN, PhD; Miriam Ellerbe, LPN; Gregory Howard, LPN; Francine Parker, EdD, MSN, RN; Lynda F. LaRue, RN, ADN, CMTE; and E. Laura Wright, MNA, CRNA, PhD. Genell Lee, RN, MSN, JD, Executive Officer and Leslie Vinson, Executive Secretary/Recorder were present. Staff members attending portions of the meeting were: Peggy Benson, MSN, RN, Deputy Director; Cathy Boden, MSN, RN, Legal Nurse Consultant; Charlene Cotton, MSN, RN, Advanced Practice; Dawn Daniel, MSN, RN, Probation Nurse Consultant; Mary Ed Davis, MSN, RN, Voluntary Disciplinary Alternative Program; Joyce Jeter, MSN, RN, CE/Practice Nurse Consultant; Ladonna Patton, RN, MSN, Legal Nurse Consultant; Cathy Russell, MSN, RN, PhD, Nursing Education Consultant; Brad Jones, IT Systems Specialist; Patrick Samuelson, Assistant General Counsel; and Alice Maples Henley, General Counsel.

B. Declaration of Quorum

A quorum was declared with nine Board members present. Eugene Akers, PhD; Pamela Autrey, PhD., MSN, RN; and Amy Price, MSN, RN, were not present. Maggie Lee Hopkins, LPN, arrived at 9:29 a.m.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

D. Review of Agenda

1. Additions, Modifications, Reordering

IV.A. EO Evaluation Recommendations was deleted from the agenda.

IV.D. QACSC Meeting was added to the agenda.

2. Adoption of Agenda

On October 17, Ms. Stewart moved that the Board approve the Agenda, as amended. Dr. Wright seconded. Motion carried without objection.

II. ADVANCED PRACTICE

A. Collaborative Practice Applications

Ms. Cotton reported that the roster includes forty-six applications for collaborative practice that meet the criteria for fast track approval without Joint Committee review. The Board of Medical Examiners (BME) met on October 15, 2013.

Ms. Cotton reported that one application was added to the roster.

Applications for remote site practice, additional skills and/or special formulary will be presented to the Joint Committee at the November 12, 2013 meeting.

Ms. Cotton provided copies of the roster of applications for the Board's review and approval.

On October 17, Mr. Howard moved that the Board approve the applicants for collaborative practice as listed in the roster, as amended. Dr. Wright seconded. Motion carried without objection.

III. QUALITY MANAGEMENT PLAN, Peggy Benson, Deputy Director

A. Quality Management Plan

Ms. Benson reported that the ABN Quality Management Program and Plan serves as the foundation of the commitment of the ABN to continuously improve the quality of regulatory services it

provides by ensuring the safety of the public through fair and responsible regulation; fulfilling all mandates required by state law; ensuring systematic processes that reduce the chance of error and provides for continuous improvement in a systematic way.

Ms. Benson conducted a power point presentation on the Quality Management Plan.

Ms. Benson provided copies of the ABN Quality Management Plan, ABN Quality Assurance Measures, ABN Quality Assurance Dash Board, Continuous Quality Improvement Activities, and Employee Quality Issue Form for the Board's information and review.

IV. EXECUTIVE COMMITTEE

A. EO Evaluation Recommendations

The EO Evaluation Recommendations was deleted from the agenda until the Executive Committee can meet their charge.

B. EO Bonus Recommendation

Dr. Lavender reported that at the September 2013 Board meeting, the Executive Committee was charged with investigating how to give the EO a bonus. Dr. Lavender reviewed the State Personnel web site and called a state official.

Dr. Lavender reported that she was told that any state employee can be given a one-time bonus. The agency can amend the operations budget to reflect the bonus or increase the salary pool for one month.

Mr. Howard suggested that the Executive Committee meet with Barbara Johnson, Administrative Services Officer II, to discuss the best way to give the EO a bonus.

After discussion, the issue was tabled so the Executive Committee can meet with Ms. Johnson. The issue will be on the November 2013 agenda.

C. NPAA Request

Dr. Lavender reported that Dr. Joy Deupree sent her and Ms. Lee an email requesting that the ABN use its list serv of advanced practice nurses to send out an NPAA announcement. The

announcement, related to controlled substances, was not sent as historically the Board has not used the list serv to send out association notices or emails.

Ms. Lee reported that a subsequent email about the Board of Medical Examiners' (BME) processes for controlled substances was sent via the list serv once BME sent the material to the ABN.

Associations have a very different mission than the ABN. If the Board elects to use its resources to send out list serv notices for associations, then the recipient of the email is likely to believe the ABN endorsed the particular message or product.

A copy of the email request was provided for the Board's information and review.

The Board discussed whether or not to use the ABN list serv to send emails for associations.

On October 17, Dr. Wright moved that the Board not use its list serv to send emails for associations. Dr. Parker seconded. Motion carried without objection.

D. Qualified Alabama Controlled Substances Certificate (QACSC)

Dr. Lavender reported that the Nurse Practitioner Alliance of Alabama (NPAA) requested that representatives from the ABN, BME and NPAA get together to collaborate on frequently asked questions and answers. The meeting is scheduled for October 18, at 10:00 a.m. in the ABN Board room.

Dr. Lavender asked if the Board wanted to see the results of the meeting or if the information should be added to the ABN web site. The Board advised they did not need to see the results of the meeting.

V. EXECUTIVE OFFICER

A. Final FY 2012 Board Actions

The FY 2012 Board Actions was provided for the Board's information and review.

B. Final FY 2009 – FY 2013 Strategic Plan

The FY 2009 – 2013 Strategic Plan was provided for the Board's information and review.

C. Rehearing: Maurine Faye Matthew Dubose, 2-038162 (Lapsed)

Ms. Lee reported that the Board reviewed Ms. Dubose's case at the September 2013 Board meeting. There was an amended Statement of Charges and the Hearing Officer Recommendation that the Board voted on in September had the wrong Statement of Charges. Since the Board made a decision based on the incorrect Order, the EO asked for a re-hearing.

Ms. Lee provided copy of the correct Order for the Board's information and review.

On October 17, Dr. Wright moved that the Board accept the Findings of Fact, Conclusions of Law, and the Recommendation of the Hearing Officer and revoke Ms. Dubose's LPN license. Ms. LaRue seconded. Motion carried without objection.

VI. FINANCE

A. FY 2015 Budget

Ms. Broomfield reported that the FY 2015 budget is due in the budget on November 1, 2013. Ms. Broomfield reviewed the proposed budget and provided copies of the FY 2015 proposed budget worksheet-expenditures, FY 2015 proposed budget worksheet-revenues, and the FY 2015 proposed budget assumptions for the Board's information and review.

The Board reviewed and discussed the proposed FY 2015 budget.

On October 17, Ms. LaRue moved that the Board approve the FY 2015 proposed ABN Trust Fund Expenditure Budget. Ms. Ellerbe seconded. Motion carried without objection.

VII. NEXT MEETING DATE: November 14-15, 2013, 9:00 a.m., RSA Plaza, Suite 350

VIII. OTHER

- Dr. Lavender welcomed the students from Southern Union State Community College and Elaine McGhee, Program Director.
- Ms. Lee reported that LPN renewal has been slow so far this year.

IX. BOARD MEETING DEBRIEFING

X. ADJOURNMENT

The meeting adjourned at 9:32 a.m. on October 17, 2013.

Martha Lavender, President

Melissa Bullard, Secretary

Submitted by: _____
Leslie Vinson, Recorder
10/17/2013